



Old State House Museum School Bus Fund Application

The Old State House Museum is the original state capitol of Arkansas. Since 1833, when construction began, the building and its grounds have witnessed many significant events in Arkansas history. The Old State House has hosted the admission of Arkansas to the Union, a fatal Bowie knife fight between two sitting legislators, both Arkansas votes to secede from the United States and join the Confederacy, the Separate Coach debates, pioneering medical research into hookworm and malaria, and two acceptance speeches by the president of the United States.

Through the generosity of the Old State House Museum Associates and the Arkansas State House Society, we are able to offer funding for public schools to visit the Old State House Museum throughout the school year. Please review this packet for information about the school bus fund, how to apply, and OSHM tour and program options.

A pdf version of this application is available at
www.oldstatehouse.com



Old State House Museum School Bus Fund Guidelines

- The maximum field trip fund award is up to \$750.00 per trip.
- Grant funds may be used for:
 - Mileage reimbursement of up to \$0.42 per roundtrip mile
 - Cost associated with bus driver(s) fee and use of bus
 - Substitute teacher(s)
- Please fill out the information on the next few pages. You can mail, fax or email us your paperwork. We will notify you once we receive your paperwork and whether or not you qualify for OSHM School Bus Funds.
- All visits to the OSHM will last **a minimum of 1.50 hours**. You can always plan to stay longer, but your visit cannot be less than 1.50 hours.
- If you are awarded funds to visit the Old State House Museum, we will send you the following information:
 - Confirmation form for your visit with an itinerary
 - Museum Visit Guidelines & Chaperone Policy Info
 - Map to the Museum
 - Information about how the funds will be distributed
 - Evaluation forms to fill out FOLLOWING your visit to the OSHM

For information regarding the Old State House Museum School Bus Fund, please contact:

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If you have questions about specific tours or programs at the Old State House Museum, don't hesitate to contact us.



Old State House Museum Tour & Program Info

Museum Tour Types (45-60 minutes)

- Explorer's Tour (Grades K-3)
- Governor's Review (Grades 4-8)
- Footsteps & Foundations (Grades 9-12)
- Grand Survey (Grades 9-12)

Museum Programs Types (45-60 minutes)

- **Arkansas Archeology:** Explore the field of archeology and learn how to uncover clues about people who lived long ago.
Grades: 5-12
- **Arkansas/Arkansaw:** Discover the origins of Arkansas's image as a hillbilly state.
Grades: 5-12
- **Arkansas Art Pottery:** Learn about our state's art pottery makers, including Camark, Niloak, and Ouachita. Make your own piece of art pottery to take home with you!
Grades: 5-12
- **Arkansas Quilts:** Discover the history of Arkansas quilt making and learn about the Museum's collection of quilts made by black Arkansans. Hands-on activities range depending on the program's focus on art, history, or math.
Grades: 5-8
- **Arkansas & the U.S.-Mexican War:** Learn about this little-known conflict from 1846-1848 that ended up nearly doubling the size of the United States.
Grades: 4-12
- **Buttons Up! Political Imagery through Campaign Buttons:** Students will learn about the impact of political imagery as they study U.S. Presidential campaign buttons from the museum's teaching collection. Following a short lesson and discussion, students will create their own campaign buttons.
Grades: 4-9
- **Civil War in Arkansas:** Learn about day-to-day conditions soldiers endured by examining their clothing, supplies and other interesting gadgets!
Grades: 4-12
- **Civil War Camp Scene:** Experience a reproduction military camp from the U.S. Civil War.
Grades: 4-12
- **Civil War Clothing Program:** Examine women's clothing, from practical to impractical, during the early 1860s.
Grades: 5-12

Living History Characters

Living History characters can be incorporated into museum tours. Characters vary based on staff availability, but include:

- Arkansas First Lady
- Arkansas Governor
- 19th Century Politician
- 20th Century Politician
- Civil War Character
- U.S.-Mexican War Character
- Women's History Character
- World War I Character
- 19th Century Teacher

- **Civil War Flag Program:** Study the significance and meaning of flags used during the U.S. Civil War. See original and reproduction flags carried by Arkansas units and create your own “battle flag” to take home.
Grades: K–6
- **Legislative Process:** In this exciting role-playing exercise, students assume the roles of Arkansas state senators and state representatives as they debate a bill, vote on it, and then submit it to the “governor” for a final decision. [A minimum of at least twenty students and no more than a three-year grade span are required for this program.]
Grades: 4–9
- **Lights! Camera! Arkansas!:** Explore the history of Arkansas’s films and filmmakers.
Grades: 2–12
- **Native American Arts:** See the extraordinary effigy pots and vessels made by prehistoric Arkansans. Make your own effigy pot to take home.
Grades: K–10
- **Native American Games:** Play prehistoric games common during the Mississippian Period like chunky and jack straws, and learn to throw an atlatl.
Grades: 2–6
- **19th Century Historic Arts:** Many of the hobbies that people enjoy today are in fact several centuries old and were once popular pastimes for women and children during the 19th century. Come and practice the arts of paper filigree, shell craft and watercolor painting with us!
Grades: 4–10
- **19th Century Historic Games:** Practice some of the different games and activities that young children played and participated in during previous centuries.
Grades: 2–6
- **19th Century Historic Letter Writing Program:** Learn about the letters Arkansas soldiers wrote home during throughout different conflicts during the 1800s. Make your own journal and practice writing with a reproduction 19th century pen and India ink. [This program is limited to 25 students max.]
Grades: 4–9/20 students max
- **19th Century Medicine:** Discover the instruments, techniques and practices employed by doctors and surgeons in early 19th century Arkansas.
Grades: 3–12
- **Our Own Sweet Sounds – Arkansas Music:** Explore the rich history of Arkansas music in this one hour program. Learn about the contributions of musicians in country, folk, gospel, jazz and rock n’roll.
Grades: K–12
- **Suffrage:** Learn about the 19th Amendment and how Arkansas women achieved the right to vote in 1917. **Grades: 5-12**
- **U.S.-Mexican War Flag Program:** Study the significance and meaning of flags used during the U.S.-Mexican War. See reproduction flags and create your own flag to take home.
Grades: K–4
- **Wilderness Arkansas:** Explore the themes of commerce, trade, technology, and travel as you visit with a territorial character and learn about Arkansas life during the early 1800s.
Grades: K–5
- **World War I and Arkansas:** Discover how Arkansans of all ages played an important part on the home front and overseas during the Great War.
Grades: 5-12

Old State House Museum Field Trip Fund Application Form

Please fill out all of the information below.

School Information

School Name: _____

Street Address: _____

City & Zip: _____

School Phone: _____

Administrator Information

Principal's Name: _____

Principal's Signature: _____

Principal's Email: _____

Principal's Phone: _____

Teacher Information

Name: _____

Grade(s): _____ Number of Students: _____

Number of Chaperones: _____

Chaperone Policy: Chaperones are required for EVERY student group.

- 1 adult chaperone per 10 students in grades 4-12
- 1 adult chaperone per 8 students in grades 3 and under

Email: _____

Cell Phone Number: _____



Please answer all of the questions below.

1. Provide a brief description of how the programs offered will enhance your classroom activities. Please be specific:

2. Please discuss how the project will be evaluated. _____

3. Please list the tour and/or programs you want to experience at the Old State House Museum:

Tour Type: _____

Program Type: _____

Please indicate here if you want a living history character and if you have a preference on subject matter.

**Please note that living history characters are scheduled according to staff availability. Every effort will be made to ensure that we can accommodate your request, but some character substitutions may occasionally occur.*

4. Please list three possible dates for your field trip. The review committee will determine which date works best for the sites your organization wants to visit and then alert you.

Date 1: _____

Date 2: _____

Date 3: _____

5. To help us accommodate your travel schedule, please answer the following questions:

- What is the earliest time you can arrive at the OSHM: _____
- What is the latest time your group must leave to return to school in time: _____

6. Does your group need a place to eat lunch on this field trip? Yes No

7. Will you have more than one (1) bus for this field trip: Yes No

8. Budget

Mileage Reimbursement (Up to \$0.54 per mile) \$ _____

Bus Driver(s) Fee \$ _____

Use of Bus(s) Fee \$ _____

Substitute Teacher(s) Fee \$ _____

Total Cost: \$ _____

Additional Information About Your Visit

Arrival: Check in at the Information Desk approximately 10-15 minutes prior to your tour time. If you are running late, please call 501.324.8654 to let us know!

Bus Directions: Please drop students off in front of the building. Bus parking is available in the River Market area, approximately 6 blocks east on Markham Street.

Chaperone Policy: Chaperones are required for EVERY student group.

- 1 adult chaperone per 10 students in grades 4-12
- 1 adult chaperone per 8 students in grades 3 and under

Group Size: A minimum of 10 students and a maximum of 250 students per school per day. Groups with more than 30 students may be divided for touring purposes. Groups with less than 30 students should have a grade span of three years or less!

Cancellations: Call the Education Department immediately (501.324.8654 or 501.324.8643) if you need to cancel a tour or program so that another school group may be scheduled in your place. Cancellations should be made at least one week in advance, except in cases of emergency.

Lunch: School groups may have lunch on the lawn (weather permitting) with prior approval from the Tour Coordinator. All groups are expected to clean up when finished. The Old State House Museum does not have a food or beverage concession. All food and drinks brought in by school groups must be PACKED SEPARATELY from student bookbags. The River Market district, located several blocks east on Markham Street, offers visitors a variety of dining options.

Camera Equipment: Flash photography is permitted inside the building.

Large Items: Backpacks, briefcases, long umbrellas, purses and bags larger than 13" by 17" will not be allowed inside the exhibits; please leave them on the bus or in the cubbies located at the Information Desk.

