

Connor Pearce

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Little Rock, AR

Education

University of
Arkansas at
Little Rock

B.A. in
Speech Communication

University of
Arkansas at
Little Rock

M.A. in Professional and
Technical Writing

Skills

Graphic Design
Web Design
Organizational Communication
Technical Writing
Editing
Document Design

References

Available upon request

TECHNICAL WRITER

Resume Objective

Technical Writer and higher education professional; experienced in graphic and web design, editing, organizational communication, and office administration. Looking for a career change to work in industry and bring my experience from higher education administration into a collaborative environment.

Professional Experience

UA Little Rock (2019 - Present)

Administrative Support Supervisor

Draft departmental correspondence
Supervise academic units to ensure best practices in administrative processes
Procurement, oversight of department expenditures

Adjunct Lecturer

First-year college composition instruction; community engagement, instructional design, facilitation of peer-feedback, research methodology, and academic literacy

Graduate Assistant

Assist students in editorial process of academic writing; provide feedback for different genres and styles of writing, coordinate with other assistants to ensure timely revision of writing