



## Arts in Education Artist Roster Application Guidelines

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### Introduction

The Arts in Education (AIE) program is designed to strengthen the role of the arts in preK-12 educational settings by fostering participation in the arts as an integral part of life and the basic education process.

Local schools and community nonprofit organizations may sponsor individual teaching artists or teaching artists associated with a larger arts organization in preK-12 residencies at specific sites to demonstrate their art discipline and link their art form to other curriculum areas. During a residency, artists are based in a school or a community organization where they work with a site coordinator and key staff members to develop programs and activities based on the site's needs and facilities.

### Teaching Artists

Teaching artists are professional artists who are dedicated to arts education as an integral part of their professional practice, and who have cultivated their skills as educators in concert with their skills as artists. At the heart of the AIE residency program is the belief that an artist can make an invaluable contribution to the educational process. Teaching artists may work in and for schools, youth arts programs, community centers, and professional arts or other non-profit organizations. In addition to their skills as artists and educators, teaching artists must also possess other business-related skills, so they can successfully plan, communicate, and collaborate with the various teachers and institutions with whom they work.

In a residency program, teaching artists must be able to correlate their lessons to the Arkansas Department of Education's **State Standards** for Arkansas students. These standards are established by the current **Arkansas Curriculum Frameworks** (<https://dese.ade.arkansas.gov/Offices/learning-services/curriculum-support/arkansas-academic-standards>); and the **Common Core State Standards** (<http://www.corestandards.org>), which define state academic standards for curriculum planning in the classroom.

## Arts Learning and Arts Integration

**The goal of the AIE residency program is to provide a continuous arts experience with substantial learning.** AIE program development and delivery should be a **collaboration** between the artist and the sponsoring organization or school. The emphasis should focus on the artistic process as well as the product. AIE residency programs are traditionally *sequential*- subject matter is chronologically ordered according to age-appropriateness and grade level, and *curriculum based*- **the program demonstrates meaningful connections between the art form and other subject areas.** The artist should work with an identified core group of participants who meet with the artist in repeated sessions and is no larger than a regular class size. The rest of the students may also gain an exposure to the artist and art form through assemblies, studio visits or short workshops. Typically, the artist is scheduled for no more than four hours of contact time per day. This means four one-hour or 45-to-50-minute sessions per day, with the remaining time used for the artist's own work or professional development. Other residency formats are possible, but the residency program and schedule must be discussed between the artist and sponsor and approved by the artist prior to the start of the residency.

Teaching artists in residence are not to be used as regular classroom teachers with attendant duties and responsibilities. Residency programs should be developed to maximize the skills of the artist within the context of his or her individual discipline to ensure quality, in-depth arts and educational experiences for the participants. For more information, "Planning a Successful Arts in Education Program," is available from the Arkansas Arts Council at <http://www.arkansasarts.org/Grants/Available-Grants/Arts-in-Education/After-School-Summer-Residency/aie-after-school-summer-residency-guidelines>

## How Artists Apply for Residencies

### 1. DEADLINE

Completed AIE Artist Roster applications must be emailed via google drive or drop box to AIE Program Manager Matt Boyce by **July 1st, 2022**. For more information, please contact the AIE program manager at 501-324-9769 or at [matt.boyce@arkansas.gov](mailto:matt.boyce@arkansas.gov).

### 2. APPLICATION INSTRUCTIONS AND REQUIRED MATERIALS

The application form and all narrative responses must be typed in a standard, easy-to-read 12-point font.

Please include your name at the top of each page and do not exceed the number of pages allowed for each section.

You may submit a YouTube link of supporting video material.

**Please note:** A separate application form and support materials are required for each arts discipline if not choosing to be listed under Interdisciplinary or Multidisciplinary categories.

## SUPPORT MATERIALS

Applicants must supply sufficient support materials to allow members of the review panel to determine the overall strength and quality of the work as an artist and/or teaching artist.

**Applicants should strive to provide a balanced presentation of his or her work and that of students who have worked with the artist in an instructional setting.** Stronger applications show evidence of the students' artistic process as well as the finished work. Organizations may focus on their overall arts programming and the artists associated with this programming.

### Design Arts, Crafts, Photography, Visual Arts:

1. Provide 10 images of artist's own work. Also, include a 3- minute video or a series of 5-10 slides showing the applicant working with the students in the process of creating the art and a 2- minute video or a series of 5-10 slides showing examples of student work.
2. Provide an identification list numbered to correspond with the images giving the title, date of execution, medium and dimensions of each work. The applicant's name should be at the top of each page.

### Dance, Theatre, Music, Opera, Music Theatre:

1. Include a 5-minute video of the applicant's own work. Also, include a 3-minute video or a series of 5-10 slides showing the applicant working with the students in the process of creating the work and a 2- minute video or a series of 5-10 slides showing examples of a finished student production.
2. Include copies of clippings, programs and reviews. Indicate on each item: the name of the newspaper/publication and location, and date of publication. Include only clippings and programs that offer editorial comments or descriptive information about the applicant.

## Literature

1. Include copy of the applicant's own poetry and/or prose. Applicant's name and date must be on each page
  - a. Poetry: up to 10 pages required.
  - b. Prose: up to 25 pages required.
2. A sampling of student work should be included, clearly marked as "student work", with date(s) the works were created. Include a 3- minute video or a series of 5-10 slides showing the applicant working with the students in the process of creating the work.
3. Include any copies of clippings, programs or reviews. Indicate on each item: the name of the newspaper/publication and location, and date of publication. Include only clippings and programs that offer editorial comments or descriptive information about the applicant.

## Folk Art, Media Arts, Interdisciplinary, Humanities:

1. Please refer to the most appropriate medium for your work (i.e., media artists, see requirements under *Dance and Theatre*). Folk and traditional artists should see requirements under *Design Arts, Crafts, Photography, Visual Art*, depending on type of artwork. Humanities scholars and folklorists should enclose a written sample of scholarship (critical essay, article or publication), no more than eight pages, with images as appropriate.

## 4. RESIDENCY DISCIPLINES

**01 Dance-** A. ballet B. ethnic/folk C. modern D. tap E. choreography F. jazz  
G. Contemporary/Lyrical H. Hip hop I. Musical Theatre Dance

**02 Music-** A. band B. chamber C. choral D. new E. ethnic F. jazz G. popular  
H. solo/recital I. Orchestral J. folk K. blues L. rock M. symphony

**03 Opera/Music Theatre** - A. opera B. musical theatre

**04 Theatre** - A. general B. mime C. classic D. puppet E. children's F. contemporary G. experimental

**05 Visual Arts** - A. experimental art B. graphic art C. painting D. sculpture

**06 Design Arts** - A. architecture B. fashion design C. graphic design D. industrial design E. interior design F. landscape architecture G. urban/metropolitan design

**07 Crafts** - A. clay B. fiber C. glass D. leather E. metal F. paper G. plastic H. wood I. mixed media J. jewelry

**08 Photography**

**09 Media Arts** - A. film B. audio C. video D. computer technology

**10 Literature** - A. fiction B. nonfiction C. playwriting D. poetry E. creative writing  
**11 Interdisciplinary**- artworks that feature two or more arts disciplines to form a single network

**12 Folk Arts** - A. dance B. music C. theatre D. storytelling

**13 Humanities**

**14 Multidisciplinary** - two or more arts disciplines that interact with each other.

**15 Non-Arts/Non-Humanities**

## 5. REVIEW PANELS

Peer review panels determine the eligibility of artists for inclusion in the Arkansas Arts Council AIE program. The panel members are chosen for their professional experience in arts and education and include practicing teaching artists, arts educators, and representatives of arts institutions and agencies.

## 6. CRITERIA FOR ARTIST SELECTION

### Artistic Excellence and Experience

- Level of quality/mastery in the chosen artistic discipline.
- Experience as an individual artist or the organization's experience in presenting arts programming/exhibitions/productions.

### Teaching Excellence and Experience

- Experience and abilities working with students in preK-12 schools or other educational settings.
- Ability to develop a complete and comprehensive lesson plan that includes curriculum-based arts activities.
- Understanding of how to apply the Arkansas Curriculum Frameworks, the Common Core State Standards, and/or the Character Centered Teaching Initiative to their art form.
- Demonstrated knowledge of ways to effectively engage students in the creative process.
- Understanding of how to evaluate learning in the arts.

### Communication and Organizational Skills

- Clear and informative narrative responses.
- Ability to communicate effectively with students and classroom teachers/group leaders.
- Overall quality and completeness of the application.
- Unique qualities or abilities not addressed above.

## 7. RESIDENCY PROGRAM LENGTHS

The Arts in Education program may vary in length and have different goals and budget constraints:

### **Short-term Residency Program** (ten days to two months)

Suggested to help broaden the participant's arts experiences by adding a new arts component to a curriculum or program. Provides a foundation upon which long-term programs can be built.

### **Long-term Residency Program** (three months to ten months)

Suggested for sites with on-going residency programs to allow sponsors the flexibility to work with the artist to develop and implement a program specifically tailored to the site needs. This type provides the applicant greater access to the artist, more time for in-service sessions, community projects, public performances and/or exhibitions and more opportunities for comprehensive student interaction. The length of the residency provides the artist more time to complete the on-site work. Visiting artists may be used during long-term residency.

### **Visiting Artist Residency** (one to five days)

Another roster artist is brought in to augment the work of the artist selected for an on-going Arts in Education residency program.

### **Multi-year Residency**

Multi-year residencies allow time for artists to help to establish a continuing arts program at the school or community site. Returning sponsors who wish to apply for funding for a multi-year residency must detail the rationale for doing so in the AIE grant application's criteria summary.

## 8. COMPENSATION

Sponsors should budget for expenses to cover at least one on-site planning meeting with the artist prior to the start of the Arts in Education program.

### Artist Fees

AIE residency grants will pay no more than the maximum fees listed below. The artist and sponsor may negotiate for higher artist payments, but any amount over the grant maximum must be paid from other funding sources.

hourly = \$43.75 (up to the \$175/day limit)  
 1 day (4 hours contact time) = \$175  
 1 week (5 working days) = \$875  
 1 month (4 weeks) = \$3,500

### Artist Travel

Reasonable round trip travel expenses from the artist's home base to the residency site outside the local phone calling area are allowable. Travel by car should be estimated at \$.42 per mile. If the artist resides in another state, travel expenses should be estimated from the Arkansas state line entry point.

### Artist Lodging

The Arkansas Arts Council will fund meals at the rate of \$55 per day and lodging expenses up to a maximum of \$94 per night during the AIE program. Any costs over these Arts Council limits must be paid from other funding. Sponsors are strongly encouraged to pursue possible in-kind donations for lodging but should discuss arrangements with the artist to determine acceptable lodging conditions prior to submitting the application. If an artist must travel more than 50 miles per day, it is recommended they stay overnight in the site's community.

Arkansas expense rates are determined by Federal per diem guidelines and are subject to change.

### Supplies

Sponsoring organizations or schools should discuss supply needs with the artist and determine costs prior to submitting the application. In-kind donations for supplies are encouraged.

## 9. TERMS OF AGREEMENT

1. Acceptance into the Arts in Education program of the Arkansas Arts Council is not a guarantee of work in a residency program. Final selection of an artist for a residency is the responsibility of the sponsoring organization.
2. The artist is paid directly by the sponsoring organization. Fees and terms will be agreed upon between artist and sponsor in accordance with the compensation guidelines above.
3. Selected artists are placed on the roster for one year. Roster artists are then required to complete an annual Artist Roster Update Form to remain eligible. These are available in the spring.